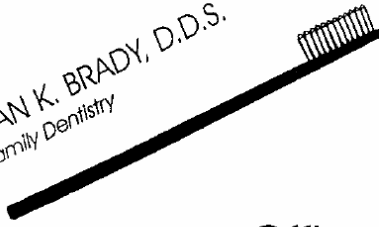


STAN K. BRADY, D.D.S.
Family Dentistry



Office Financial Policy

In an effort to avoid any problems or delays in the services you receive, please be aware of the following:

- You are responsible for knowing your benefits, including co-payments or co-insurance levels, requirements for specialist referrals and any benefit exclusions. Your insurance company's customer service department can help answer any coverage questions for you or your family. The number for your insurer's customer service department is listed on your insurance card.
- All co-payments are due at the time services are provided.
- There will be a \$25.00 service charge on all returned checks.
- All elective procedures, not covered by insurance must be paid in full at the time of service.
- Patient's needing services due to an injury, which involves a third party account, will be responsible for their own account. As a courtesy, we will be glad to file insurance for you.
- The responsibility for payment of services lies with the person seeking treatment or the person seeking treatment for a minor. Any court ordered responsibility judgment must be determined between the individuals involved without the inclusion of our office.
- All patients having insurance requiring referral for dental services will be required to present the referral before services are provided. All patients' seeking service without a referral must pay for the service in advance or reschedule the appointment.
- Brady Family Dentistry may discontinue care for any patient due to non-payment.
- Any patient's account that cannot be collected by our office may be turned over to a collection agency. In this event, payment in full will be required for any further services, regardless of insurance coverage. In addition, you will be responsible for any court cost, attorney fees, incurred by the agency to collect your account.

Patient/Legal Guardian Signature

Date

Brady Family Dentistry Witness Signature

Date

727 West Main Street • Lebanon, TN 37087
(615) 444-7180 • Fax (615) 444-7189